

EVALUATION CRITERIA

RFP NUMBER 115136 O3, Pharmacy and Drug Rebate Services

Opening Date: May 19, 2023, 2:00 PM

RFP Requirements

The proposals will first be examined to determine if all RFP requirements listed below have been addressed to warrant further evaluation. Proposals not meeting RFP requirements will be excluded from further evaluation. The RFP requirement items are as follows:

1. Original Request for Proposal for Contractual Services form signed manually in ink or by DocuSign;
2. Clarity and responsiveness of the proposal;
3. Completed Corporate Overview;
4. Completed Sections II through VI;
5. Completed Technical Approach and RTM(s); and
6. Completed State Cost Proposal Template(s).

Evaluation Criteria

All responses to this Request for Proposal, which fulfill all RFP requirements, will be evaluated. Each category will have a maximum possible point potential. Areas that will be addressed and scored during the evaluation include:

Evaluation Criteria	Possible Points	Weight
Part 1 — Corporate Overview	500	15%
Part 2 — Functional / Business	2500	40%
Part 3 — Non-Functional / Technical	1500	25%
Part 4 — Cost	500	15%
Total Points without Oral Interviews	5000	95%
Oral Interviews, (if required)	300	5%
Total Points with Oral Interviews	5300	100%

Cost Proposal Points

Cost points should be calculated as follows:

1. Establish lowest cost submitted – lowest cost submitted receives the maximum points.
2. To assign points to all others, the following formula should be followed:

$$\text{Lowest Cost Submitted} \div \text{Cost Submitted} \times \text{Maximum Possible Cost Points} = \text{Cost Points to Award (see samples below)}$$

Formula	Sample	Sample	Sample
Lowest Cost Submitted	\$100,000	\$100,000	\$100,000
÷ Cost Submitted	\$100,000	\$200,000	\$150,000
x Maximum Possible Cost Points	40	40	40
= Points To Award	40	20	26.7